

**HIGHAM HALL COLLEGE
and
HIGHAM LEARNING LIMITED**

APPLICATION for Post of:

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Please supply any additional information, such as voluntary work, work experience, additional skills, interests and anything else you feel relevant to the post you are applying for in your Covering Letter.

Return completed Application Form with Covering Letter marked CONFIDENTIAL to reach us by the closing date to:

Mr George Cooke, Principal, Higham Hall College, Bassenthwaite Lake, Cockermouth, Cumbria CA13 9SH george.cooke@highamhall.co.uk

SURNAME (Block Capitals)	FORENAMES (Block Capitals)
Home Address:	Home Telephone:
Post Code:	Mobile:
	E-mail:

Do you hold a full current Driving licence? Yes/No

If in employment, what notice are you required to give?

Do you consider yourself to be a disabled person? Yes/No

REFEREES

Please give details of two people (not relations) from whom reliable references may be obtained.

Name:	Name:
Job Title:	Job Title:
Address:	Address:
Telephone:	Telephone:
Email:	Email:
Can we contact prior to interview? Yes/No	Can we contact prior to interview? Yes/No

EMPLOYMENT HISTORY *(Present/most recent first – account for any gaps).*

We reserve the right to contact any employers you list below to verify the employment details stated.

Name & full Address of Employer	Period		Job Title, Hours & Main Responsibilities
	From	To	

RELEVANT QUALIFICATIONS

Secondary Education onwards including work-related courses (most recent first)

Name & Address of Institution	Period		Qualifications Gained
	From	To	

The information supplied is correct and I hereby apply for the post stated.

NAME:

DATE: